G&A Partners
Time to grow.

DEDUCTION AUTHORIZATION
OUTSIDE RECORD KEEPER (ORK)

*****THIS FORM IS <u>NOT</u> VALID FOR G&A RETIREMENT PLANS AT SLAVIC*****

Use this form to indicate which deductions you would like to make for your pay toward your company's retirement plan administered by an outside record keeper.

Employee Name	Last 4 Digits of Social Security No. or →	Employee ID No.
Client Company Name		Effective Date

Contributions (Per Pay Period)

Regular Salary Election	Check $ or % (Select only one)	Amount or Percentage of Compensation
Pre-Tax Elections	☐ $ ☐ %	
Pre-Tax Catch-Up Elections	☐ $ ☐ %	
Roth Elections (after tax)	☐ $ ☐ %	
Roth Catch-Up Elections (after tax)	☐ $ ☐ %	
Voluntary After-Tax Elections	☐ $ ☐ %	
Type of Plan: **Plan Provider:**		**Account No:**

Retirement Plan Loans

Loan 1: Amount of Loan $_____ Amount Per Paycheck $_____ Start Date: _____
Total Amount of Loan with Interest $_____
Loan Refinance: Amount of New Loan $_____ Amount Per Paycheck $_____ Start Date: _____
Total Amount of Refinanced Loan with Interest $_____
Loan 2: Amount of Loan $_____ Amount Per Paycheck $ _____ Start Date: _____
Total Amount of Loan with Interest $_____

Authorization

I HEREBY AUTHORIZE G&A TO MAKE THE ABOVE DESCRIBED DEDUCTION(S) FROM MY WAGES FOR EACH PAY PERIOD AND FROM MY BONUS PAYMENTS (IF APPLICABLE). Any initial request or change to the deduction authorized will take effect within a reasonable period of time after the G&A's payroll specialist receives the completed employee Deduction Authorization form.

G&A assumes no responsibility for ensuring that the above authorized payroll deductions are in compliance with the provisions or practices of your company's plan, the Internal Revenue Code or corresponding applicable Treasury Regulations. G&A also assumes no responsibility for the deposit of amounts deducted hereunder into the trust account(s) associated with your company's plan; deposits are the responsibility of your company and the Plan Administrator of the Plan.

Employee Signature	Date Signed